

News & Views

May, 2018



NHIMA Contact Information:

Board Members - Committee/TF Chairs

Dates to Remember:

April 10, 11 & 12, 2019 – NHIMA Annual Convention, Younes Conference Center, Kearney, NE

President's Message

Certainly fitting for this year... "No matter how long the winter, spring is sure to follow". Thankfully! While some years we see the beautiful cherry blossoms during our annual convention, this year we had to make plans and changes due to the threat of a huge snow storm affecting the travel of many of our members towards the end of our annual convention this year. With that, I would like to thank every single individual that had any part in making our Annual Convention so successful! I would also like to particularly thank the Convention Committee. There is so much work put into this each year. These individuals volunteer their time many months in advance of convention to secure top-notch speakers that address current HIM challenges as well as show up for convention to ensure everything runs as smoothly as possible! Without them, we certainly would not have the great convention we do!

If you were unable to join us, our opening speaker was Liz Nead. Liz inspired all of us to really look at our life and set goals and move towards them! Certainly was a great way to kick off convention! There were so many other critical and informative sessions such as privacy/security updates, MIPS/MACRA updates, AHIMA National updates, Informed Consent, Nebraska Legislative updates, ½ day completely devoted to coding and so much more! If you were not able to attend, I highly encourage you to reach out to someone that did to discuss with them what they learned as all speakers offered something for us to take back to our work areas.

In previous News/Views I addressed the SBAR's that were presented by AHIMA at the Annual Convention last year. The fourth SBAR I will address is **Professional Development**. The AHIMA House of Delegates Professional Development and Leadership breakout sessions considered two primary objectives, 1) Develop strategies for promoting our profession to build applicant pools and increase recognition, and 2) Identify needed skills to prepare our working professionals for the future of HIM. The participants engaged in an assessment of the current state of professional HIM development that included, the need to define the HIM role better and what our credentials offer organizations, leadership development is focused on higher level positions and it's required at all levels, and how leadership development might address the wage gap between education and experience. The groups also assessed the skills needed to be successful in leading change, such as communication, strategic thinking/decision making, financial acumen, lifelong learning and coping with change. Additionally, the assessment discussions acknowledged emerging position titles, for instance patient experience manager, data analytics or business intelligence specialist, revenue integrity, eHealth manager, patient portal coordinator, HIM ambassador.

The breakout sessions concluded with real, and meaningful recommendations for the AHIMA House of Delegates and the Component State Associations to consider, the focus of which was the agreement that a foundational leadership framework is needed in order for these activities to move forward. This includes, addressing cultural differences in HIM professional approach to practice, low-cost training options like podcasts to close the technology gap, and to create a leadership assembly like AOE to learn and share best practices. The skills requirements for undertaking this endeavor might include,

resourcefulness, networking, visionary thinking, ability to showcase skills, self-promotion of credentials and expertise. Overall the recommendations supported the fundamental idea that leadership development begins with the first HIM education session a new professional engages in and is presented throughout their academic journey. Build leadership competencies into a program, this could work online, and include executive mentorship making it available to professionals at all levels. Once a solid framework is developed training tools should be included, such as accountability matrices to use as a self-assessment, leadership roundtable at the state or national level, mentoring at all levels, state meetings to focus on hot topics in leadership.

As we move into transition again here at NHIMA with new board members, we will continue to work towards the common goal of our profession and be open to ideas and suggestions that enhance our State Association and work on professional development with our NHIMA members. Wishing everyone a wonderful spring and the courage to work through change and new beginnings!

~ Your President, *Courtney Burbach*, RHIA President, NHIMA 2017-2018

Scholarship

Applications for the NHIMA Scholarship are now being accepted by the Board. A \$500 scholarship will be awarded to a student enrolled in an accredited Associate, Bachelor or Master's program or a RHIT progressing to a RHIA in an accredited program. Applicants are asked to submit required paperwork by July 31, 2018. Contact the NHIMA Central Office Coordinator for an application and instructions at mmjmeys@aol.com

NHIMA Annual Conference Highlights!

Elected Board Members

Congratulations to the Newly Elected Board Members - Tina Mazuch, President, Mindi Benis, President-Elect, Gretchen Jopp, Secretary, and Elizabeth Bechtle, 1st year Director.

Distinguished Member Award

Carla Dirkschneider was named the 2018 NHIMA Distinguished Member. She has served as President of the NHIMA and is a HIM educator. Refer to the NHIMA Annual Meeting Minutes at the end of this newsletter for a complete description of Carla's many accomplishments!

Business Meeting

The NHIMA Annual Business Meeting was held in conjunction with the annual conference.

25-year members of AHIMA and NHIMA were recognized during the meeting. 25-year members include Cindy M. Carver, RHIT, Julie R. Werner, RHIT, CHP, Carla J. Clark, RHIT, Paula J. Johnson, RHIT, Becky Sue Thorson, RHIA, CCS, Michelle A. Thompson, RHIT, Judith C Botts, RHIA, Michelle L. Chloupek, RHIA, Kelly A. Hajek, RHIA, and Vera M. Homer, RHIT.

Courtney announced NHIMA will be working with KnowledgeConnex to update the NHIMA home page. Work will begin during the next fiscal year to make changes to the home page and the cost of this upgrade is reflected in the 2018-2019 budget.

Minutes from the Annual Business Meeting can be found at the end of this newsletter.

There is still time to sign up for the NHIMA Volunteer Committees!!

*"Alone we can do
so little; together
we can do so
much."*

Helen Keller

Advocacy Committee

Inform and influence legislative activities pertinent to the health information management profession

Time commitment: 1-year commitment, regular conference call meetings with committee members,

Committee Chair attends Advocacy and Hill Day in March

Convention Planning Committee

Plan and coordinate the annual convention by providing educational topics of interest to health information management professionals

Time commitment: 1-year commitment, regular conference call meetings with committee members,

Required attendance at annual NHIMA convention – helping with set up, speakers, and all items related to convention

Event is co-chaired with the Central Office Coordinator

Committee Chair will be involved with a few Board meetings throughout the year to discuss Convention planning

Professional Promotions Committee

Engage Nebraska membership, promote HIM professional association involvement, and promote the health information management profession

Time commitment: 1-year commitment, regular conference call meetings with committee members, attend Career Fair events throughout Nebraska to promote NHIMA/AHIMA membership and profession

Coding Roundtable Committee

Provide coding education opportunities to the members of NHIMA

Time commitment: 1-year commitment, regular conference call meetings with committee members,

Committee Chair attends Annual Coding Meeting in conjunction with National AHIMA Convention in Fall (virtual or in person)

Nebraska Cancer Registry Advisory Task Force Volunteer

To act in an advisory capacity to the Department of Health and Human Services (DHHS) for assurance that the cancer registry meets statutory requirements and produces accurate and useful data.

Time commitment: 1-year commitment, regular conference call meetings with committee members,

Contact Mary Meysenburg at mmjmeys@aol.com to sign up and be involved today!

COMPLETE YOUR AHIMA PROFILE!

Your AHIMA profile has new fields. When AHIMA has your complete information, that helps them help you by providing the right skill-building tools, career development resources and networking and mentoring opportunities. It also ensures all emails from both AHIMA and NHIMA arrive in your inbox!

To update your information:

Log into myAHIMA.

Click on "Professional profile."

From there, you can update your job title, job level, job setting, primary role, subject matter expertise and contact information.

Become Immortal... Be a Mentor

Are you interested in helping others and sharing your knowledge with the next generation of HIM leaders? Are you new to the HIM field and looking for guidance? Join AHIMA's mentor program, now located on our Engage Communities platform. The mentor program is available only to AHIMA members, but not just at the national level. You can mentor local Nebraska students if you prefer.

As a **mentee**, you have the ability to search through the AHIMA database of experienced mentors who are available to answer your questions, provide insight, and offer guidance on advancing your career in HIM.

If you are enrolling as a **mentor**, your mentees will be primarily students and new members. Many are looking for guidance about everything from landing their first jobs to next steps for advancing their careers. As a mentor, you will be there to offer industry and career advice, and sometimes just to listen. Please try and limit the number of mentees you accept to two.

Below are some guidelines and suggested activities:

- Schedule regular meetings either via email, phone, or in person (if local) at least four times per year - perhaps more regularly in the beginning of the relationship. *Please be sure to respond to ALL communication within two days.*
- Get more information at <http://www.ahima.org/membership/members>
- Discuss benefits of certification with mentee (why get certified, how to get started, etc.)

- Review a new professionals' progress and help them set realistic goals for their profession.

Enroll now and begin your search today! If you are interested in mentoring or being a mentee at the state level, contact the NHIMA Association at [nhimappc@gmail](mailto:nhimappc@gmail.com) and we can match you with a mentee or mentor.

One Nebraska student summarized his experience with using the mentorship program at both a national and state level in this way:

“During my schooling in the RHIA program I had to intern but since I was out of state, [my instructor] had me intern at AHIMA [virtually] with Desla Mancilla. After a year or two, I contacted Desla and asked if she knew anyone I can gain mentorship from. She said she only knew of one person in California and connected me with him. He was an HIM director an hour away from where I lived. I told him I needed guidance because I was at a point in my career where I felt stagnant and wanted to break free. I wanted to become a supervisor, then a manager, then a director of HIM one day. He gave me ideas on how to fast track my career.

I contacted Desla again at the AHIMA foundation and asked if she could connect me with another mentor or anyone that worked in Hawaii. She connected me to Vanessa, who has a coding company and is an interim HIM director. She guided me on what to expect in Hawaii and how to obtain a job. Personally, I feel that a mentor is someone who contacts you often and seeks to give you a way to improve yourself as a leader. They give you guidance, tell you how to improve, what to learn, etc. I feel that my contact in Hawaii is like a mentor because she keeps in touch and offers guidance. This person is a mentor in that she will look for openings for work for me, will talk to me about things to expect, how to improve.

It is very important to have a mentor. Sometimes a person can be lost on their journey and can learn from someone else's mistakes. A mentor is someone that engages you and isn't afraid to tell you to work harder and criticize constructively when it is needed.

The mentee should be able to learn, and take every opportunity to improve. Both parties need to be engaged and offer something to the table. A mentorship is definitely a two-way street. The mentee must [listen to] what is given and be willing to step out of their comfort zone. I'll continue to seek mentors to improve myself as a professional. I know that one day I'll be a mentor to someone new in the field, and I want to make the best impact that I can possibly make to improve someone else's life.”

Source: <http://www.ahima.org/membership/members> Retrieved 8.31.2017

Submitted by the Professional Promotions Committee

Nebraska Health Information Management Association

Annual Business Meeting Minutes

April 12, 2018

I. Call to order by Courtney Burbach at 8:10 a.m.

The 68th Annual Meeting of the Nebraska Health Information Management Association is called to order. Courtney presents the NHIMA vision and mission statement.

II. Introductions

Courtney Burbach presented the Members of the Board of Directors:

<u>Courtney Burbach</u>	<u>President</u>
<u>Dawn Goodsell</u>	<u>Immediate Past President (unable to be present)</u>
<u>Tina Mazuch</u>	<u>President-Elect</u>
<u>Tina Mazuch</u>	<u>Secretary</u>
<u>Jean Scharfenkamp</u>	<u>Treasurer</u>
<u>Brenda Machmueller</u>	<u>Second Year Director (unable to be present)</u>
<u>Jessica Fiorelli</u>	<u>First Year Director</u>

For today's meeting, the following members were appointed to approve the minutes of this meeting within two months:

1. Name: Jessica Fiorelli
2. Name: Jean Scharfenkamp
3. Name: Tina Mazuch

The timer for this year's meeting will be Tina Mazuch.

III. Credentials Report:

Courtney Burbach presents the credentials report.

Courtney stated that a quorum of over 10% of active members is present. "Today we have 81 active members present."

A motion to adopt the Credentials Report was made by Joni Schlatz. A motion was seconded by Monica Seeland. There was no discussion, and a show of hands indicated that the motion was carried and the Credentials report is adopted.

IV. Adoption of Standing Rule

Courtney presents and moves for adoption of the standing rules.

Standing rules were read by Courtney Burbach, President of the NHIMA board.

Courtney stated that we will again be using the consent agenda format for parts of our annual report, specifically the committee reports, the academic reports, the Central Office report and President's report. The annual report was posted on the Nebraska CoP on 03/04/2018 and e-mailed to all NHIMA members with a valid email address. If anyone wishes to discuss one of the reports, they should request an "exception" of the specific report.

V. Treasurer's Report –

Courtney Burbach presented the significant highlights of the treasurer's report which was posted in the 2017-2018 Annual Report Pages 4-6.

There were no questions about day to day finances of the association.

VI. 2018-2019 Budget Report –

Courtney Burbach presented the proposed 2018-2019 budget. There was an explanation provided about the budget and utilization of KnowledgeConnex for NHIMA website enhancements.

It was moved to accept both the treasurer's report and the proposed budget by Kelly Hajek. Carla Dirkschneider seconded the motion. A show of hands indicated that the motion was carried and the treasurer's report and proposed budget were adopted.

VII. NHIMA Strategic Plan

The strategic plan is included in the annual report on pages 7-9. There was no discussion, so the strategic plan will be filed.

VIII. Review of the Annual Report

President: The following reports were posted in the annual report as consent agenda items.

A motion was made by Theresa Rihanek to accept the Annual Report as reported with no exceptions. Jen Anderson seconded the motion.

CONSENT AGENDA:

- A. Annual Convention
- B. Bylaws
- C. Archives
- D. Nominating Committee
- E. Professional Promotions and Recruitment Committee
- F. Advocacy Committee
- G. Coding Roundtable
- H. Academic Reports
- I. Central Office Report

IX. President's Report

See the President's Report published in the annual report for details.

X. Announce Distinguished Member Award Recipient

Courtney Burbach presents the 2018 award to the following members of the NHIMA: **Carla Dirkschneider, MS, RHIA**

REASON FOR NOMINATION:

Carla is an excellent leader and educator, and values her roles in NHIMA. In the years that I have known Carla, she has consistently shown devotion to NHIMA and her HIM students. She serves as an accreditation site reviewer for the Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM), in leadership, as the past-president of NHIMA, and as an active member and presenter for both NHIMA and AHIMA. She also presents HIM education in multiple other avenues, such as, local high schools, area hospitals, and clinics educating others on the importance of healthcare management and educational opportunities available.

She is dedicated to helping students be successful during their time in the HIM programs, and is dedicated to staying connected to them as alumni. Most recently she was awarded the "Midwest 40 under 40 Professional Award".

Carla is very passionate about the HIM profession and a fantastic advocate for future business professionals and educators. She is driven, yet humble, which makes her wonderful to work with. It is my pleasure to serve on the NHIMA board and committees with her. There is no doubt that Carla Dirkschneider is deserving of the NHIMA Distinguished Member Award.

XI. Announce Scholarship Recipients and Scholarship Contributors

The scholarship recipient for this year is Sarah Lane, receiving a \$500 scholarship.

XII. Announcement of Election Results

Courtney Burbach provided the nominating committee election report regarding the 2018-2019 ballot. The new officers were announced.

- President – elect: Tina Mazuch
- Secretary: Gretchen Jopp
- Director: Liz Bechtle
- Nominating Committee: Carrie Sunderman (Chair)
Jen Anderson
Luigia Felicella

Courtney congratulated the winners and thanked them for their commitment. She also thanked all the candidates who ran, stating, “we appreciate your willingness to serve NHIMA and hope you consider volunteering in another manner.”

XIII. Recognition of 25-year AHIMA members, Board Members and Committee Chairs and Members, Academic Liaisons, PPE Sites and Students

Courtney Burbach read names of honorees and volunteers in a variety of categories. Those present were asked to come to the front to receive a token of appreciation.

25-year AHIMA members:

Cindy M. Carver, RHIT
Julie R. Werner, RHIT, CHP
Carla J. Clark, RHIT
Paula J. Johnson, RHIT
Becky Sue Thorson, RHIA, CCS
Michelle A. Thompson, RHIT
Judith C Botts, RHIA
Michelle L. Chloupek, RHIA
Kelly A. Hajek, RHIA
Vera M. Homer, RHIT

Committee Chairs and Member Volunteers:

From the Nominating Committee:

McKenzie Roeder (Chair)
Jen Anderson and Carrie Sunderman

From the Coding Roundtable:

Mary Meysenburg (Chair)
Aisha Baerde, Dawn Goodsell, LeAnn Reichenberg, Dolly Brothers, McKenzie Roeder, Stefanie Petersen, Chris Lee, Chelsie Garcia, and Mindi Benis
Board Liaison: Jessica Fiorelli

From the Advocacy Committee:

Mary Goodell (Chair)
Board Liaison: Tina Mazuch

From the Professional Promotions & Recruitment Committee:

Michelle Shimmel (Chair)
Barbara Marsh, Gretchen Jopp, Jill Krause, and Joni Schlatz
Board Liaison: Brenda Machmueller

From the 2018 Convention Committee:

Jen Anderson (Chair)

Mary Meysenburg (Co-Chair) Central Office Coordinator

Aisha Baerde, Anna Anderson, Barbara Marsh, Jana Mangers, McKenzie Roeder, Mindi Benis, Stephanie Busch

Other Volunteers/Services:

Mary Meysenburg – Central Office Coordinator

Shawna Stump – Academic Liaison

Carla Dirkschneider - Academic Liaison

Peg Wolff - Academic Liaison

Kelly Hajek - Academic Liaison

Carla Dirkschneider/Kim Johnson - Archivist

Recognition of Professional Practice Experience sites was made. A sincere thank you was made to the organizations that host students.

Students that are currently enrolled in a HIM program were asked to stand and be recognized.

First time NHIMA convention attendees were asked to stand and be recognized.

Save the date for the 2019 convention. April 10-12, 2019 in Kearney, NE.

XIV. New Business

There was no new business to be brought before the Association.

XV. Adjournment

The 2018 Annual Meeting is adjourned at 8:30 AM, at which time Courtney Burbach turned over the gavel to Tina Mazuch, next year's President.

Tina presented an award of leadership and thanks to Courtney.