

NHIMA Scholarship Fund Policy

Applicant must be one of the following:

- a. A student enrolled in an accredited HIT associate degree program
- b. A student enrolled in an accredited HIA bachelor degree program
- c. An RHIT progressing to an RHIA enrolled in an accredited program
- d. A student enrolled in an approved Master's Degree Program in a health care field related to the health information management profession.
- e. Preference will be given to a student in the last year of any of the above listed programs.

Applicant must be a member of AHIMA and NHIMA.

Applicant is required to submit the following documentation by September 30:

- a. completed application
- b. two letters of recommendation (one must be from his/her HIM program director)
- c. transcripts of credits from all institutions attended, including all course work completed up to the year for which the scholarship application is made
- d. a letter from the student describing their individual professional goals
- e. a copy of AHIMA membership card

It is the responsibility of the NHIMA Executive Board to screen applicants and to select the recipient(s) at the second quarterly Board meeting of the fiscal year. The decision is based on:

- a. demonstrated dedication to the profession;
- b. academic records of not less than 3.0 on a 4.0 point scale for courses taken within the last five years;
- c. presentation of required documents; and
- d. scoring of applications based upon rubric.

The NHIMA Past-President will notify all scholarship applicants of the final determination within two weeks of the 2nd quarterly Board meeting of the fiscal year. The check will be made payable to the academic institution at which the student is enrolled and mailed to the school official named on the application.